

# PARENTHARE PRESCHOOL REGISTRATION

3-year-old Morning \_\_\_\_\_ Afternoon \_\_\_\_\_ label 1<sup>st</sup> choice & 2<sup>nd</sup> choice

4/5-year-old Morning \_\_\_\_\_ Afternoon \_\_\_\_\_ label 1<sup>st</sup> choice & 2<sup>nd</sup> choice

Please print clearly:

Child's Name:

Today's Date:

Nickname:

Age and Birthdate:

Siblings' names and ages:

Home Phone:

Cell Phone:

E-Mail address:

Mailing address:

Physical address:

Mother's name and occupation:

Mother's cell phone:

Father's name and occupation:

Father's cell phone:

Name & phone number of the person who can assume responsibility for your child in an emergency, should we be unable contact parents:

Who may pick your child up from school?

What are your child's special interests?

What do you want your child to get from their preschool experience?

How did you become aware of ParentShare Preschool?

Medical Information/Medical Release:

As the Parent of \_\_\_\_\_,

I authorize any doctor, nurse, or hospital to provide emergency medical care for my child in an emergency, if I cannot be contacted. It is understood that all effort will be made to locate parents in an emergency. I will assume the cost of necessary medical or surgical care.

\_\_\_\_\_

\_\_\_\_\_

Parent Signature

Date

- Please attach a current immunization record for your child.
- Describe any specific health problems your child has: (such as allergies, diet restrictions, seizures, drug reactions etc..) Please check with staff before enrolling if your child has a complex health issue. ParentShare Preschool may not be able to accommodate students with complex health conditions.

FIELD TRIP PERMISSION:

My child, \_\_\_\_\_ has my permission to participate in all Parentshare Preschool field trips. I will assume all transportation needs for my child to and from field trips. I understand that ParentShare Preschool will not be liable for incidents that occurred while on field trips.

\_\_\_\_\_

Parent Signature

\_\_\_\_\_

Date

LABILITY RELEASE:

As the parent of \_\_\_\_\_ I release ParentShare Preschool and its staff, and St. John Lutheran Church and its staff from all incidents for my child, myself, and all members of my family, while attending any event at ParentShare Preschool at St. John Lutheran Church.

\_\_\_\_\_

Parent Signature

\_\_\_\_\_

Date

## ACKNOWLEDGEMENT OF TUITION AND PAYMENT SCHEDULE

Congratulations on choosing ParentShare Preschool for your child's preschool learning experiences! You will find it to be a nurturing and challenging environment for your child. ParentShare Preschool is a Cooperative that relies solely on the tuition you pay to cover all expenses. In order to pay our monthly obligations on time, we must receive your tuition on a timely basis. Your prompt payments help keep the workload manageable.

These are payments due for the 2025/2026 school year.

### 4 & 5 Year Olds

September & May	$\$195 + 97.50$	$= \$ 292.50$	(due 1 <sup>st</sup> day of school)
October-April	$\$195 \times 7$	$= \$ 1365$	
	<b>Total</b>	<b>\$1657.50</b>	

### 3 Year Olds

September & May	$\$155 + 77.50$	$= \$ 232.50$	(due 1 <sup>st</sup> day of school)
October-April	$\$155 \times 7$	$= \$1085.00$	
	<b>Total</b>	<b>\$ 1317.50</b>	

\* First and last month's tuition will be due on the first day of school.

\* A 30 day written notice is required for withdrawing your child from PSP. Last month's tuition will be refunded only if a 30-day written notice is given. Failure to give a 30-day notice will result in last month's tuition being non-refundable. If a 30-day notice is given for withdrawal, please allow PSP treasurer 2-4 weeks to issue a refund by mail.

\*Monthly payments are due by the 1<sup>st</sup> of every month. Payments made after the 10<sup>th</sup> will be considered late and will automatically be assessed a \$25 late fee.

\*Extended absences from class will still require the full monthly tuition.

\*If tuition is over 30 days late, your child will not be able to attend school until tuition is current. After 40 days past due, your child will be dropped from the preschool and the vacant seat will be filled.

\*School closures due to snow days, illness within the school, natural disasters, or any other unforeseen circumstances will be made up after 6 missed class days. A credit will be issued back to you only after more than 6 missed class days.

\*If after January 1<sup>st</sup>, you voluntarily withdrawal your child from PSP you are responsible for paying your child's tuition through May.

Please sign below to certify that you fully understand the terms and conditions set forth in this Acknowledgement Form and that you will abide by the said terms and conditions.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Childs name

\_\_\_\_\_  
Date

**VOLUNTEER CONTRACT:** Enrolling your child at ParentShare Preschool requires regular parent participation in school activities. Parent involvement is critical to the success of PSP.

At a minimum, parents, or someone the parents designate, must volunteer in the classroom twice a month. Two specific days must be chosen from the posted calendar.

Parent involvement also includes but is not limited to the following: driving your child to field trips, providing healthy snacks, donating supplies, attending parent meetings, serving on a committee.

*I agree to fulfill the above stated volunteer requirements at ParentShare Preschool. Failing to carry out the volunteer requirements will come under review by the PSP Board of Directors.*

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

Please read and initial that you understand the following as a volunteer.

- I understand that siblings over the age of 5 will not be permitted in ParentShare Preschool or anywhere in St. John Lutheran Church during my volunteer time.  
\_\_\_\_\_(initial)
- I understand that a background check will be conducted on all volunteers. \_\_\_\_\_(initial)

List first and last names of volunteers below:

Please return this packet of information with the NON-REFUNDABLE registration fee in the form of a check. The non-refundable registration fees is \$155.00 for 3-year-old class or \$195.00 for 4/5year-old class. Registration forms will not be accepted without the non-refundable registration fee. Please note: The registration fee is separate from the monthly tuition that will start in September.

- I understand that the enclosed registration fee is non-refundable. Should I choose to drop my child from ParentShare Preschool I will not receive a refund. \_\_\_\_\_(initial)

Registration forms will not be accepted early. All forms must be hand delivered in person to your child's teacher.

Contact Information:

ParentShare Preschool 907-745-1440

3 year old program (Cubs)

4/5 year old program (Bears)

Glenda Haunold

Tausha Petrie

907-841-0530

907-355-7052